



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

May 6, 2022

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No. <u>220166</u>
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Committee Assignment
ENV. & PUB. WORKS -L
WAYS & MEANS

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with Fisher Associates, P.E., L.S., L.A., D.P.C. for Professional Design Services for the Monroe Community College Improve Safety of Downtown Campus Entrance Project

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with Fisher Associates, P.E., L.S., L.A., D.P.C. for professional design services in the amount of \$56,530 for the Monroe Community College Improve Safety of Downtown Campus Entrance project.

The Monroe Community College Improve Safety of Downtown Campus Entrance Project includes professional design services for the planning, design, and construction of improvements to roadways, sidewalks, and surface features at, and adjacent to, the entrance to the Downtown Campus to enhance pedestrian and vehicular safety. This project was identified in the 2020 Facilities Master Plan project is being necessary to address the safety of pedestrians crossing from various parking lots to the main entrance of the downtown campus. The master plan has identified need for traffic calming measures to reduce the hazard of crossing the adjacent streets. The measures may range from closing streets, adding pedestrian crossing areas of a different material, and/or landscaping and improved signage.

A Request for Proposals was issued, with Fisher Associates, P.E., L.S., L.A., D.P.C. selected as the most qualified to perform these services.

The specific legislative actions required is to authorize the County Executive, or his designee, to execute a contract with Fisher Associates, P.E., L.S., L.A., D.P.C., 180 Charlotte Street, Rochester, New York 14607 in the amount of \$56,530 for professional design services for the Monroe Community College Improve Safety of Downtown Campus Entrance project, and any amendments necessary to complete the project within the total capital fund(s) appropriation.

This action is a Type II Action pursuant to 6 NYCRR § 617.5 (c)(22) ("installation of traffic control devices on existing streets, roads and highways"); (23) ("mapping of existing roads, streets, highways, natural resources, land uses and ownership patterns") and (24) ("information collection, including basic data collection and research; water quality and pollution studies, traffic counts, engineering studies; surveys; subsurface investigations; and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract, consistent with authorized uses, is included in capital fund 2018 and in any capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Fisher Associates, P.E., L.S., L.A., D.P.C., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Roseann B. Schmid, Chief Executive Officer
Christopher R. Smith, President
Jason Meinhart, CFO/Treasurer
Emily M. Smith, Vice President

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive